**NSYSU Resource Center for Bilingual Education**

**Intercollegiate EMI Teacher Community Application Form**

**Information**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Community  Name | | Mandarin  (if there is) |  | | | | | English | |  | | |
| Project Term | | August 31, 2024, to December 31, 2024 | | | | | | | | | | |
| Applicant  (Convener) | |  | | | | | Title | | | |  | |
| School/Dept. | | OO University/OOO Department (full name) | | | | | | | | | | |
| TEL. (Office) | |  | | | | | Phone Number | | | |  | |
| Email | |  | | | | | | | | | | |
| Community Members (fields can be added based on the need) | | | | | | | | | | | | |
| Name | | School/Dept. | | | Title  (specify full-time or part-time) | Contact  Number | | | Email | | |  |
| 1 |  |  | | |  |  | | |  | | |  |
| 2 |  |  | | |  |  | | |  | | |  |
| 3 |  |  | | |  |  | | |  | | |  |
| 4 |  |  | | |  |  | | |  | | |  |
| 5 |  |  | | |  |  | | |  | | |  |
| 6 |  |  | | |  |  | | |  | | |  |
| Types of community activities  (multiple items allowed) | | | | □Study Group  □Class Observation  □Forum  □Workshop  □Teaching Demonstration  □Others\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |
| Topics investigated covered  (multiple items allowed) | | | | □Development of EMI course materials or lesson plans  □Innovation of EMI instructional approaches  □Improving English language skills in teaching  □Methods or tools for EMI learning effectiveness assessment  □EMI class activity design  □EMI classroom management skills  □How to use technology to support EMI teaching  □Other EMI-related issues:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | |

Note: Please adjust the form based on your needs.

**NSYSU Resource Center for Bilingual Education**

**Intercollegiate EMI Teacher Community Proposal Form**

1. Theme and goals of the community:
2. Community activity planning:

\*The planned activities of the community should be relevant to EMI teaching enhancement, and can take the form of study group, teaching observation, forum, roundtable discussions, lectures, material development, workshop, experience sharing, etc. At least 4 activities should be held, and in principle they should have a minimum length of 1.5 hours and have a communicative nature.

\*\*According to the spirit of this teacher community project, consultation activities are defined as "inviting experts to provide consultations and engage in community activities or topics related to EMI/ESP/EAP teaching for community members (with at least half or more in attendance)." The aforementioned experts are defined as "EMI mentors from the Center, leading teachers from NSYSU, or experts and scholars with EMI experience (a brief description of their experience and the necessity of the consultation is required below)." Teachers within the community and from NSYSU are not eligible for expert consultation fees.

Activity Plan Table

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. | Theme | Type | Time | Intended speaker to be invited | Speaker Experience |
| ex | Strategies for Evaluating EMI Classroom Effectiveness | Lecture | 2hours/Expected to be held in May | Professor Wang Xiao Ming, OO University | 10 years of EMI teaching experience/  Served as the speaker of the workshop “Language Skills for Teaching in EMI” in OO University |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |
| 4 |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\*The community activities should be carried out as planned. If the themes/speakers/items

of the activities are to be changed, the alteration form should be submitted and approved by the Center before they are carried out.

1. Expected production of instructional materials and lesson plans for specialized EMI courses

Explain how the planned activities will promote the output of instructional materials and lesson plans for specialized EMI courses.

1. Anticipated goals and achievements

The writing form is not restricted. It is recommended to describe the qualitative indicators (such as 1. Using OOO teaching method in OOO EMI course. 2. Strengthening the connection between OOO teaching theory and practice. 3. Promoting teacher exchange and strengthening teacher instructional skills.) and quantitative indicators (such as 1. Producing O EMI course lesson plans. 2. Members participating in EMI professional development workshops O times. 3. Holding O consensual exchange meetings). Also, explain how the outcome will be assessed.

1. Table of Budget

| **Item** | | **Project Budget Details** | | | | |
| --- | --- | --- | --- | --- | --- | --- |
| **Unit Price** | **Quantity** | **Subtotal** | **Explanation** | **Note** |
| Business Expense | Lecture hourly Fee |  |  |  | Maximum: 2,000 per hour. If the speaker is a teacher from National Sun Yat-sen University, the maximum fee is 1,000. |  |
| Expert Consultation fee |  |  |  | 1,000-2,500 per person each time  Teachers within the community and from NSYSU are not eligible for expert consultation fees. |  |
| Transportation fees |  |  |  | Reimbursed with tickets |  |
| Temporary worker wage | 183 | hours |  | The cost of labor insurance and pension for temporary worker is approximately 48 per person/day. |  |
| Labor insurance, pension |  | days |  |
| 2nd Generation National Health Insurance |  |  |  | (Hourly Fee, Temporary worker wage…)\*2.11%。 |  |
| Printing Expenses |  |  |  | Maximum: 5,000 |  |
| Meal Fee | 100 |  |  |  |  |
| Reference book |  |  |  | Maximum: 2,000. Should be relevant to the community’s theme or necessary for the execution of the activities. |  |
| Miscellaneous Expenses |  |  |  | Such as stationery, paper, tapes, information consumables, folders, and postage. The price of each item cannot exceed 1,000, and no flash drive may be purchased. Maximum: 3000. |  |
| **Total Amount** | | **NTD** | | | | |